

**Subject: BIDDER QUALIFICATION CRITERIA (BQC) FOR CIVIL, INTERIOR,
ELECTRICAL, IT, FAS, CCTV, & ALLIED SERVICES FOR NEWLY HIRED
OFFICE AT AVDHESH OFFICE B WING FOR CALL CENTER**



GUJARAT ENERGY

**BIDDER QUALIFICATION CRITERIA (BQC)
FOR CIVIL, INTERIOR, ELECTRICAL, IT, FAS, CCTV, & ALLIED
SERVICES FOR NEWLY HIRED OFFICE AT AVDHESH OFFICE
B WING**

File No: GEL-HR,Admin &Audit-2026-8-189403

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SERVICES FOR NEWLY HIRED OFFICE AT AVDHESH OFFICE B WING FOR CALL CENTER

**Document No.: GEL/ADMINISTRATION/02/SERVICE/ AVDHESH OFFICE
PROJECT/BQC**

00	-	Original Document	
Rev.No.	Clause No.	Description of change	Date of Issue

 GUJARAT ENERGY	BIDDER QUALIFICATION CRITERIAL (BQC) FOR CIVIL, INTERIOR, ELECTRICAL, IT, FAS, CCTV, & ALLIED SERVICES FOR AVDHESH OFFICE B WING
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Sr. No.	Criteria	Supporting Documents
A	Technical Criteria	

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A1.	The Bidder shall have atleast ANY of the following experience of having successfully carried out and completed similar work during the last 7 years reckoned from the month in which this tender is published: <table border="1" data-bbox="304 389 954 645"> <tr> <td>a</td><td>Three similar completed works, each costing not less than</td><td>3.40 Lakh</td></tr> <tr> <td>b</td><td>Two similar completed works, each costing not less than</td><td>4.25 Lakh</td></tr> <tr> <td>c</td><td>One similar completed works, costing not less than</td><td>6.79 Lakh</td></tr> </table> Notes: Notes: Notes: i. "Similar work" is defined as combination of "CIVIL, INTERIOR, ELECTRICAL, IT, FAS, CCTV, & ALLIED SERVICES FOR OFFICE PROJECT" ii. All values are basic values, excluding GST or any taxes. iii. Purchase order/ contract issue date shall be considered as a base date i.e from the Tender publishing month for 7-year duration calculation. iv. Multiple PO / limit PO / Work Order/ job order against a single contract or tender can be considered as a Single Order).	a	Three similar completed works, each costing not less than	3.40 Lakh	b	Two similar completed works, each costing not less than	4.25 Lakh	c	One similar completed works, costing not less than	6.79 Lakh	Supporting documents against above should be as follows: • Bidders not associated with GEL shall submit the copy of Purchase Order/Work order/Contracts for fulfilment of the criteria specified herein and shall submit the corresponding satisfactory work completion certificate / Execution Certificate as documentary evidence towards adherence to the criteria specified herein. • Bidders associated with GEL (existing and previously) shall submit the GEL issued Purchase Order/Work order/Contracts for fulfilment of the criteria specified herein.
a	Three similar completed works, each costing not less than	3.40 Lakh									
b	Two similar completed works, each costing not less than	4.25 Lakh									
c	One similar completed works, costing not less than	6.79 Lakh									
B	Financial Criteria										

B.1	1. Bidder shall have minimum Annual Turnover as per table below in any of the preceding three financial years to be reckoned from the Tender publishing month. 2. Bidder shall have a minimum Working Capital as per table below for the last audited financial year. 3. Bidder's Net Worth as per the last audited financial statement shall be positive. <table border="1" data-bbox="300 533 949 788"> <thead> <tr> <th>Project Description</th><th>Annual Turnover (Rs. In Lac)</th><th>Working Capital (Rs. In Lac)</th></tr> </thead> <tbody> <tr> <td>Civil & Interior Project work</td><td>13.59</td><td>2.72</td></tr> </tbody> </table>	Project Description	Annual Turnover (Rs. In Lac)	Working Capital (Rs. In Lac)	Civil & Interior Project work	13.59	2.72	Bidder shall submit following documents as the documentary evidence toward adherence to the criteria specified herein: 1. Chartered Accountant Certificate with UDIN confirming annual turnover, working capital & net worth as per criteria specified herein. (Tentative format for CA certificate is attached at Annexure-1) Note: 1.If the bidder's working capital is inadequate, the bidder shall furnish a letter from any bank approved by Government of Gujarat for submission of Bank Guarantee as per relevant GR applicable at the time of Tender published date, confirming the availability of the line of credit for the working capital requirement as specified herein. 2.If audited financial report of Last FY is not available, then preceding Financial Year shall be considered and relevant documents shall be provided. 3.If audit report is not applicable as per Income Tax Rules, in such cases bidder to submit, full income tax return along with CA certification (with UDIN) incorporating additional as below. a) "Profit offered for tax" in Income Tax Return for respective year/years to be made part of the CA certificate. CA to certify that the vendor has opted for presumptive taxation scheme under relevant section of the Income Tax Act, 1961 in the respective year/years and the turnover reported in the return of income filed with the Income Tax Department are matching.
Project Description	Annual Turnover (Rs. In Lac)	Working Capital (Rs. In Lac)						
Civil & Interior Project work	13.59	2.72						

BQC Notes (Most Important):

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1. Bidder shall submit all supporting documents in English language only. In case the certificates/ documents are in a language other than English, translated documents of the same, duly attested by a third-party agency, shall however be submitted along with the technical bid
2. Bidder shall submit all qualification documents (preferably colour scan copy) as mentioned above on N-procure. No additional documents in the physical form shall be considered.
3. All qualification documents as mentioned above falls under rejection category and non-submission of any of the requisite documents shall make the bid liable for rejection summarily.
4. For Bidder associated with GEL, Documentary evidence for work completion (i.e. Invoice / Inspection Release Note / Completion Certificate / Performance Certificate) against Gujarat Gas Limited Purchaser Order/ Work order/ contract is not require. However, the same will be verified by GEL internally and Technical evaluation will be carried out by GEL as per criteria considering submitted PO/work order/contract.
5. Bidder is suggested to submit the documents which have been already verified by GEL/GEL appointed consultant in previous tenders, if any. In case of submission of documents which have been not verified by GEL/GEL appointed consultant in previous tender, Bidder is suggested to submit the document for which issuing authority is accessible and responsive.
6. Bidder shall submit contact details (other than GEL) of document issuing authority with minimum as Name & Designation, Office address, Email address and Contact Number
7. Documents shall be submitted in line with BQC requirement only.
8. Only those documents which are sufficient for qualification shall be uploaded. Extra documents shall be avoided.
9. In case of composite works (i.e. works comprising of more than one discipline) which included the qualifying work stated above, then the value of such qualifying work out of total value of completed composite work, shall be considered for the purpose of evaluation.
10. If work order/ completion certificate does not indicate all activities as defined under “similar work” then Bidder should either submit a certificate to this effect from the Client correlating the work order/ completion certificate number or furnish the detailed Schedule of Rates (SOR) pertaining to the work order/Approved for construction drawings approved by Client to verify that all the salient works had been undertaken while executing the contract.
11. Consortium / Joint Venture bids are not acceptable. Experience as a member of consortium / Joint Venture shall not be considered. Experience of the bidding entity shall only be considered. In-house work experience (or where the sub-contractor and owner belong to the same organisation) shall not be considered as a valid experience for the purpose of qualification.

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SAMPLE CHECKLIST FOR BIDDERS

Checklist for BQC (Only for bidders' reference, criteria and supporting document for evaluation shall be considered as per above table):

Sr. No	Supporting Documents to be submitted	Submitted in Technical Bid (Yes/ No)
A	Technical Criteria A1 Check list	
1(a)	GEL associated Bidder (Existing and Previously) : Submit GEL issued Purchase Order/Work order/Contracts as per criteria	
1(b)	GEL non-associated Bidder : Submit Purchase Order/Work order/Contracts as per criteria	
1(c)	GEL non-associated Bidder: Submit Completion Certificate or Execution Certificate against submitted Purchase Order/Work order/Contracts as per criteria reflecting min. below details but not limited to- Completion certificate or Execution Certificate shall contain Purchase Order/Work order/Contracts no. , duration, quantity etc.	
B	Financial Criteria B1 Check list	
B1(1)	All Bidders (GEL associated as well as non-associated): CA certificate with UDIN number mentioning Turn over from Audited Balance Sheets from any of preceding Three financial years i.e. any one of FY 21-22, FY 22-23 and FY 23-24.	
B1(2)	All Bidders (GEL associated as well as non-associated): CA certificate with UDIN number mentioning Working Capital from Audited Balance Sheets. i.e. FY 23-24, if audited balance sheet is not available for FY 23-24, bidder shall submit CA certificate for FY 22-23	
B1(3)	All Bidders (GEL associated as well as non-associated): CA certificate with UDIN number mentioning Net worth from Audited Balance Sheets. i.e. FY 23-24, if audited balance sheet is not available for FY 23-24, bidder shall submit CA certificate for FY 22-23	
Note Point no.3	All Bidders (GEL associated as well as non-associated) : If audit report is not applicable as per Income Tax Rules- Submit full income tax return along with CA certification (with UDIN) incorporating additional as below. a) "Profit offered for tax" in Income Tax Return for respective year/years to be made part of the CA certificate. b) CA to certify that the vendor has opted for presumptive taxation scheme U/s 44AD of the Income Tax Act, 1961 in the respective year/years and the turnover reported in the return of income filed with the Income Tax Department are matching	

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ANNEXURE-I

CERTIFICATE FOR FINANCIAL CAPABILITY OF THE BIDDER

(This certificate is to be submitted on the letter head of Chartered Accountant/CPA.)

We have verified the Audited Financial Statements and other relevant records of M/s (Name of the bidder) and certify the following:

A. AUDITED ANNUAL TURNOVER OF PRECEDING THREE FINANCIAL YEARS:

Year	Amount (Currency)
Year1:	
Year2:	
Year3:	

B. WORKING CAPITAL AS PER AUDITED FINANCIAL STATEMENT OF PRECEDING FINANCIAL YEAR:

Description	FY.....
	Amount (Currency)
Working Capital	

C. NET WORTH AS PER AUDITED FINANCIAL STATEMENT OF PRECEDING FINANCIAL YEAR:

Description	FY.....
	Amount (Currency)
Net Worth	

Name of Audit Firm:
signatory]

Chartered Accountant:

Date:

Membership no.:

UDIN:

[Signature of Authorized

Name:

Designation:

Seal:

(SIGNATURE OF BIDDER WITH SEAL)

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